Comenius University in Bratislava
Faculty of Medicine
&
International Medicine Studies, s.r.o.

International Student Information Pack
Academic Year of 2017/2018
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About International Medicine Studies, s.r.o. (IMS)

International Medicine Studies, s.r.o. (IMS) is the international student recruitment and support services arm of Comenius University, Faculty of Medicine in Bratislava, Slovakia. We specialize in helping international students apply and enrol at Comenius’s general and dental medicine degree programmes. As part of our mission, we also provide wide ranged support to international students throughout their studies. Our ongoing support ensures that students’ investment in education abroad is as successful and comfortable as possible.

About Comenius University in Bratislava

Bratislava is situated in the geographic heart of Europe. It rests in the middle of Europe just one hour by train from Vienna, two hours from Budapest and four hours from Prague. Bratislava is an exciting city with deep historical and cultural roots. It lies on the bank of the Danube river near the point where the borders of Slovakia, Austria, and Hungary meet. Since January 1st 1993 Bratislava became the capital of the newly formed Slovak Republic and the seat of the country’s central institutions. In 2016 Slovakia has taken a presidency of the European Union in the second half of the year, which has dramatically risen up its prestige and foreign interest as well. Comenius University in Bratislava is the oldest university in the Slovak Republic. It was founded in 1919 and today has varied Faculties such as Medicine, Law, Education, Natural Sciences, Management and much more. Comenius University is committed to the advancement and dissemination of knowledge and its understanding. As a higher education institution which aspires to be a member of leading European centres of academic excellence and as an Internationally Oriented University, the university’s core strategic objectives are: Sustain and develop its identity as a research and teaching institution of the highest international quality; Provide an outstanding educational environment, supporting study across a broad range of academic disciplines; Produce graduates not only with high personal and professional achievement but also with high human qualities; Enhance the scientific and cultural vision of society as well as its economic well-being.

Faculty of Medicine, Comenius University

The oldest faculty of Comenius University is the Faculty of Medicine. It began operating immediately after the establishing of Comenius University in 1919. During the first five years of its existence only clinical classes were open. From the 1924-1925 academic year, all grades of medical studies began to be run and by 1945 most of the courses had been established. Comenius University is one of the best 500 universities worldwide. It contributed considerably to establishing other faculties of medicine in Slovakia. The Faculty of Medicine also offers the possibility of the advanced degrees in postgraduate PhD programmes and Residency Training Programmes.

International Medicine Studies s.r.o., Mlynske Nivy 73, 82105 Bratislava Slovak Republic
Tel: ++421 2 402 076 18  Fax: ++421 2 58 24 7651  E-mail: info@ims-medstudy.com
6 year Programme at Comenius University's Faculty of Medicine

Comenius University's Faculty of Medicine in Bratislava offers a 6-year General and Dental Medicine programmes. After completing the degree and passing the state exam the graduates receive the MUDr degree. (Medicine University Doctor).

The school runs all the courses in the English language, the students also attend the Slovak language classes necessary for communication with patients. The standard course of study lasts six years (12 semesters). Each academic year starts in September and lasts until the end of August of the following year. The academic year is divided into two semesters - winter semester (September - February) and summer semester (February - August).

Since the academic year 2001/2002 the credit system has been introduced that is compatible with the European Credit Transfer System (ECTS).

First to third year’s courses provide theoretical and pre-clinical lectures, labs and practical classes, the remainder of the fourth and sixth years include diverse clinical experiences.

In the course of undergraduate education, students of the Faculty of Medicine are expected to acquire comprehensive theoretical knowledge, which enables them to think scientifically and to deepen their education in any specialized branch. They are expected to master:

Basic principles, aims and organization of the Slovak health system.
Morphology and function of particular organs of the human body so that they can comprehend physiological and pathological processes.
Knowledge of the origin and cause of morphological and functional changes in the diseased organism to the extent necessary for rational treatment.
Physical examination methods in particular medical branches and correct interpretation of results of basic laboratory methods.
Diagnostics and differential diagnostics of pathological units that could emerge in our population.
Principles of treatment and practical performances of essential therapeutic procedures.
Diagnostics of life-threatening conditions required for providing qualified help.
Influence of social factors and the environment on the general health of the population, principles for prevention of infectious and non-infectious diseases and their practical application.
Basic principles of assessing working ability of patients suffering from various diseases and injuries.
Basic principles of legislatures regulating the demanding and responsible practice of medicine.
Basic principles of methodology of research work. Principles of medical ethics that a doctor must observe in relation to patients during the course of his/her professional life.

You can learn more about Recognition of the degree here.

Entry Requirements for General and Dental Medicine studies - Application Procedure

Admission to the programme consists of three parameters:
- Success in Entrance exam
- Number of applicants per programme
- Good command of English. Since the language of instruction is in English, applicants should possess a good command of English as well.

**Application documents**

To be considered for admission to the 6 year medical degree programme (MD) at Comenius University, an applicant must have successfully completed the following application documents and submit them in time:

1. **Application fee payment** (see appendix).
3. **Certificate about vaccination against hepatitis B** – Under Article 38 (2). In accordance with Study rules of the Faculty of Medicine, Comenius University, Bratislava regarding health safety and health protection, student must undergo obligatory vaccination against B hepatitis.
4. **Copy of the Passport**.
5. **3 pictures** (3,5 x 4,5 photo).
6. **Signed Application form** – All students must fill the online application form in Academic Information System 2 (AIS2). The application form must be filled out online & typed in capital letters and then printed out. Only the original filled in and printed application form, signed & dated by the applicant, and confirmed by the physician (this replaces a separate medical confirmation) can be registered and only then applicants can be invited to take the entrance exam. All the required information must be filled in, including the first name and surname as they appear in the passport or ID card. Application forms missing any information will not be accepted and registered.
   Abbreviation of the chosen study programme in English language is **VL–GM** for General medicine or **ZL–DM** for Dental medicine. Please, do not choose Slovak abbreviations VL or ZL.
7. **General Certificate of Secondary Education** apostilled with an official translation into Slovak language. In the case that the applicant doesn’t have an original certificate issued by the Secondary school, it is necessary to submit Official Confirmation from Secondary school about successful graduation with the date, stamp and signature from the director of the secondary school. This confirmation is only temporarily. Validation of the General Certificate of Secondary school has to be acquired. According to the requirement by the Ministry of Education in Slovakia, every applicant must submit the notary authorized copy of the apostilled certificate and its notary authorized translation by a court translator to Slovak language. VERIFICATION BY NOTARY AND COURT TRANSLATION MUST BE DONE IN SLOVAKIA. Applicants need to get an “Apostille” in the original or notary authorized copy of the school leaving certificate (please check with the authority giving apostille). The certificate must be in the official language of the country where it has been issued. In case the country does not issue an Apostille, the applicants must have the documents “superlegalized“. Superlegalization is done by the Ministry of Education, followed by the Ministry of Foreign Affairs and finally by the Embassy of the Slovak Republic in that country or in the country which acts on its behalf.
The exceptions are applicants who have completed their secondary education in the following countries: Czech Republic, Croatia, Hungary, Germany, Poland and Romania. Applicants from the above named countries should provide the notary authorized copy of the certificate and its notary authorized translation by a court translator to Slovak language. VERIFICATION BY NOTARY AND COURT TRANSLATION MUST BE DONE IN SLOVAKIA.

Applicants who have completed their secondary education in France, Russia and Ukraine are not obliged to provide Apostilled School leaving certificate, but must be willing to provide the original certificate for insight when required. Those applicants must provide the notary authorized copy of the certificate and its notary authorized translation by a court translator to Slovak language. VERIFICATION BY NOTARY AND COURT TRANSLATION MUST BE DONE IN SLOVAKIA.

Applicants whose secondary education is not equivalent to the secondary education in the Slovak Republic are required to take one year preparation course in Biology, Chemistry, Biophysics, Slovak Language and English Language.

8. A passing grade on the biology and chemistry entrance exam (multiple choice format).

The Dean of the Faculty makes a final decision about student acceptance based on the success of the entrance exam and the number of applicants. Comenius may accept students only to the 1st or 2nd year of study.

All links and documents can be found on IMS website.

Transfer and courses recognition

According to the Study Regulations of the Faculty of Medicine in Comenius University in Bratislava, the deadline for submission of request for recognition of completed subjects is: 15th of September of the current academic year.

1. Students can ask for recognition of the completed subjects, or the credit and grade transfer, if the time that had passed from the time of its gaining is not longer than 5 years.

2. It is possible to recognize the completed subjects, gained credits and marks, if they are part of the specified study programme and were evaluated by the grades of A to D.

3. In one academic year the student can have recognized subjects from the previous study in a value of 50 credits at most.

4. The Request has to be made on the enclosed form (it is necessary to write the name of the University, Faculty, name of subject, date of obtaining the evaluation and the evaluation/grade). The parts of the request has to be:

- original Certificate of Study Results confirming the previous study in English or in Slovak language (evaluation/grade, not percentages rating). It must be signed and stamped by the representative of the faculty.
- Original syllabus/abstract confirming the previous study in English or in Slovak language (the written contents of the subjects). It must be signed and stamped by the representative of the faculty.

**Our Global Agents:**
IMS is committed to ensure that our students around the world get access to appropriate higher education guidance and support. Here you can find a list of our representatives across the globe.

If IMS does not have a representative in your home country, please contact our offices at: info@ims-medstudy.com and we would be happy to assist you.

In case there is no local IMS agent in your country, please send complete applications (All documents at once) to:

International Medicine Studies, s.r.o.
Mlynske Nivy 73
82105 Bratislava
Slovak Republic

Katarina Szikhartová
katarina@ims-medstudy.com

Please do not send any documents directly to the University.

**Application Receipt and Review**
IMS will contact applicants by email to confirm receipt of completed applications. (Expect confirmation within one week of receipt of completed material). Applicants who do not hear from IMS within the specified period can assume that their applications are incomplete.

IMS forwards all completed applications to Comenius University for further review.

**Entrance Exams**
All applicants are required to take a multiple choice entrance exam in Biology and Chemistry. The test is in the written form in English language and consists 100 questions from Biology and 100 questions from Chemistry. Duration of the EE (test) is 3 hours. Applicants can acquire a maximum of 800 points.

The entrance examinations are carried out for each study programme separately; the scores from one entry examinations cannot be accepted in other study programme.

Faculty of Medicine offers to all applicants Materials for the Entrance Examinations from Biology and Chemistry. The revision booklet for General Medicine and Dentistry contains 500 biology example questions and the 500 chemistry example questions that are recommended to revise for Entrance examination requirements. The price of the booklet is 15€. You can buy
materials personally at the Cash desk at the Faculty of Medicine of Comenius University in Bratislava, Špitálska 24, 813 72 Bratislava, or at the Book shop at the Faculty of Medicine of Comenius University in Bratislava, Sasinkova 4, 811 08 Bratislava. Materials can be delivered by post to your correspondence address after the payment of 20€ (including the charge for shipping 5€ per piece) through the bank to our bank account:

IBAN: SK09 8180 0000 0070 0008 3004
SWIFT: SPSRSKBA

Please insert a message for recipient: "Booklet - name and surname of applicant".

As soon as you pay for the booklet, send us please confirmation of payment (scanned copy) and your correspondence address to e-mail address: jana.spolecnikova@fmed.uniba.sk +421 2 59357 225. We will send you the booklet immediately.

Syllabus for Entrance examination:
- Biology
- Chemistry

The entrance exams in Comenius will take place on the following dates:

First intake: 26/6/2017, 27/6/2017
Second intake: 14/8/2017, 15/8/2017

Both exams will take place at Comenius University in Bratislava, the Faculty of Medicine. Taking the exams earlier enhance the chances of the applicant to get accepted to the university due to a high demand by applicants. Therefore we recommend our applicants to take the entrance exams in the first intake.

Applicants are usually notified by the results of exams in 24 hours through the password the University will provide them during the Entrance exam.

Online Preparation Course

In order to best prepare yourself for this examination, IMS has designed an Online Preparation Course to help students' master basic concepts in Life Sciences, focusing on the fields of Chemistry and Biology. This course has proven results. We have helped students from around the world achieve their ideal scores with our instructive, effective and intensive training course. The course is also a great tool to succeed in your first year of studies, as it covers the main topics only briefly taught in the rigorous university course. Based on data gathered, students who took the preparation course achieved higher test scores. During the course, students are able to address expert teachers with questions or comments. Once registered, each student will receive an email from IMS with a personal username and password in order to login to the online course.
Preparation course fee - € 750 Euro.
Applicants who sign up for the online course will receive a discount in the application fee. Students can sign up for the preparation course on IMS website.

Notification of Application Status
Applicants who successfully pass the entrance exam will receive provisional acceptance letters from Comenius University until completion of the registration process. Once you have decided that Comenius University is the place for you, you will have to send a return slip to the university to confirm your registration (the return slip is linked to the acceptance letter).

Temporary residence requirements
All foreign students coming to study in Slovakia have to register properly with the authorities. The process is different between EU residents and non EU residents. Once registered, our professional staff in Slovakia would be happy to guide you through the relevant process for you both at your home country and in Slovakia. We will assist you in filling the forms and guide you through the different steps of this process.

Health Insurance
International students must show a proof of health insurance coverage within the Slovak Republic in order to obtain a temporary residence permit. Without this, entry to Slovakia may be refused. IMS will help students find basic health insurance, either in their home country or in the Slovak Republic. More information can be obtained from the Slovak Ministry of Health.

EU-Residents should obtain a general health insurance policy for students studying abroad. Applicants from the European Economic Area (EEA) and Switzerland: Free or reduced-cost necessary treatment is available with a valid European Health Insurance Card (EHIC). The EHIC gives access to state-provided medical treatment only and the scheme gives no entitlement to medical repatriation costs, nor does it cover ongoing illnesses of a non-urgent nature. Note that the EHIC replaces the Form E111, which is no longer valid.

Fees and Deadlines

Application
Deadline – to be submitted by May 20th 2017 for first intake or July 20th 2017 for second intake.
Complete applications must be postmarked on the deadline to be considered for admission to the relevant exam date.

Application fee:
Early Admissions: €185
Late Admissions: €215
The application fee is non-refundable at any case or event.

Registration
Once you have been accepted to the programme, you have to pay a once off registration fee. Comenius University operates on a first-come, first-served basis. Payment of the registration fee secures an eligible student’s place in the programmes. Since a limited number of slots are available each academic year, preference is given in the order that registration fees are received.

Registration fee: €650

The payments listed above should be made by bank transfer before the deadline indicated, in one instalment in the currency of the Euro (€). The applicant’s full name must appear on the transfer form. Transfer fees must be carried by the sender, not by the beneficiary.

Important: Fee Transfer Form have to be submitted along with every payment to IMS, either by e-mail to: info@medstudy.com or by post.

Account owner: International Medicine Studies, s.r.o.
Mlynske Nivy 73
821 05 Bratislava-Ružinov
Slovakia
EUR Account No.: 2922815272
Bank Code: 1100
IBAN CODE: SK70 1100 0000 0029 2281 5272
SWIFT: TATRSKBX
Bank details: Tatra banka, a.s.
Hodzovo nam. 3
81106 Bratislava
Slovakia

Tuition
Tuition is calculated per academic year and covers the cost of education only. Comenius tuition fee per academic year in which applicant will be admitted is fixed for all years of their study.

See Appendix #2 for tuition and registration payment instructions.

Tuition Fee:
General Medicine: € 9,500
Dentistry: € 11,000
General Medicine Annual Tuition
First instalment: due September 01, 2017
Second instalment: due February 15, 2018

Cost of Living
Since its introduction into the European Union in 2005, Slovakia has been undergoing a significant economic reform. The result is that the quality of life is rising while prices remain stable. The cost of living in Košice is cheap by European standards, thus students can enjoy a comfortable life at a very modest price.

<table>
<thead>
<tr>
<th>Costs per month</th>
<th>€</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course material, books</td>
<td>A yearly deposit to library</td>
</tr>
<tr>
<td>Food and drinks</td>
<td>€250</td>
</tr>
<tr>
<td>Rental apartments</td>
<td>€350-600</td>
</tr>
</tbody>
</table>

*Excluding clothing and personal needs.

Leisure
Bratislava, the capital of Slovakia, with its half a million inhabitants, is the largest city in the country. The city lies on both sides of the river Danube and it is an important industrial, cultural, educational and science center in the region. Bratislava is a European City offering a harmonious blend of modern life within the charming background of old-world architecture reflecting its rich history.
The influences of numerous European cultures encountered in Bratislava are reflected in the cultural development of Slovakia and of neighboring Central-European countries. The city has all the advantages of a medium sized multicultural town with long, colorful history and tolerant cosmopolitan population. The people in the city are very friendly, many of them speak English or German at some level and answer questions with politeness and courtesy.

There are many things to do in Bratislava:
For those who enjoy arts and culture, the city offers outstanding museums, art galleries, theaters, concert rooms and excellent opera performances in the Slovak National Theatre. Those with a wilder streak will appreciate the numerous cinemas, nightclubs and bars. Bratislava is the town of young people, so there are many places where you can spend evenings and enjoy yourself. You can taste local beers or wines in cozy taverns or spend your free time in many nightclubs or discos. There is also a bit of an international flavor with many Greek, Italian, Chinese and Japanese restaurants and spice shops. Overall, Bratislava is a metropolitan city of European importance, offering a student all the comforts of a modern city at an affordable price.
Travel Expenses

Travel expenses vary depending on where a student is from and how often they intend to travel home. The method of transport: plane, rail or bus, will also have an impact on the overall costs.

We recommend the following websites to help you price out your travel costs.
Low-cost air carrier:
RyanAir
Long distances bus and train:
Student agency
Regio Jet

IMS team in Bratislava

Since IMS would like to assist you in acclimating to the new city, we have a Slovak team that arrives in Bratislava throughout the year according to your needs. Our team is there to help you with the Visa process, finding housing options, opening bank accounts, etc. We are also offering you a free city tour. Link with pics
If you wish to come and visit Bratislava and Comenius before the programme, please contact our office at: info@ims-medstudy.com or zuzana@ims-medstudy.com
APPENDIX

Payment Instructions #1

Application Fee
Early Admissions (for June exam): €185
   March 1, 2017 - May 20, 2017
Late Admissions (for August exam): €215
   June 1, 2017 - July 20, 2017
*The application fee is not refundable at any case or event.

Registration Fee
€650 (To be paid only once accepted to university)

Online Preparation Course
€750

The payments listed above should be made by bank transfer or before the deadline indicated in one instalment in Euro currency (€). Applicant’s full name must appear on the transfer form. Transfer fees must be carried by the sender, not by the beneficiary.

Account owner: International Medicine Studies, s.r.o.
   Mlynske Nivy 73
   82105 Bratislava
   Slovak Republic

Euro Account No.: 2922815272
Bank Code: 1100
IBAN CODE: SK70 1100 0000 0029 2281 5272
SWIFT: TATRSKBX
Bank details: Tatra banka, a.s.
   Hodzovo nam. 3
   81106 Bratislava
   Slovakia

Fee Transfer form is to be submitted with every payment (by email or post)
Payment Instructions #2

**Tuition Fee**

General Medicine: € 9,500  
Dentistry: € 11,000

**General Medicine Annual Tuition**  
First instalment: due September 01, 2017  
Second instalment: due February 15, 2018

The payments listed above should be made by bank transfer in Euro currency. Tuition can be paid all at once or in two installations. Applicant’s full name must appear on the transfer form. Transfer fees must be carried by the sender, not by the beneficiary.

Bank details for payment:  
Dekanát Lekárskej fakulty UK, Bratislava  
Štátna pokladnica  
Account number: 700 008 30 04/8180  
IBAN: SK09 8180 0000 0070 0008 3004  
SWIFT: SPSRSKBA  
Variable symbol: 20164  
Radlinského 32, 810 05 Bratislava 15  
Payment purpose: Tuition fee (Name and surname of student)

**Please Note:**  
The fees are the tuition fees quoted by the University.  
All fees, tuition, and charges are subject to change without notice.  
The fees do not include expenses such as travel or cost of living.  
All students are advised to budget realistically before embarking on a course. Students are also advised to confirm such expenses, including exact tuition fees and methods of payment, directly with the University.  
The payments listed above should be made by bank transfer in Euros before the deadline indicated.  
Transfer fees must be carried by the sender, not by the beneficiary.  
Fee Transfer Form is to be submitted with every payment (by email or post).  
Applicant’s full name must appear on transfer form.

Once you pay the application fee and submit the above requirements, you are signed up for the Entrance Exam.  
All international applications to Comenius are handled through IMS.