Faculty of Veterinary Medicine
Warsaw University of Life Sciences
Szkoła Główna Gospodarstwa Wiejskiego (WULS-SGGW)
Waraw, Poland
&
International Medicine Studies, s.r.o.

International Student Information Pack
Academic Year of 2017/2018
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International Medicine Studies, s.r.o. (IMS)

International Medicine Studies, s.r.o. (IMS), is an international student recruitment company, which provides support services for the international program at the Faculty of Veterinary Medicine at the Warsaw University of Life Sciences (WULS-SGGW). We specialize in helping international students to apply and enroll in WULS-SGGW veterinary degree programs. As part of our mission, we also provide support to our students throughout the academic year. Our on-going support ensures that a student’s investment in education abroad is as successful and comfortable as possible.

About the Warsaw University of Life Sciences – SGGW

Located in the capital city of Poland, the Warsaw University of Life Sciences, WULS-SGGW, formerly Warsaw Agricultural University, is the oldest agricultural academic school in Poland, dating back to 1816. The University consists of 13 faculties, where about 25,000 students are currently enrolled. Students can choose between 37 major disciplines and 130 areas of specialization. Since September 2007, WULS-SGGW is part of the EUROLEAGUE network of the leading Universities of Life Sciences in Europe (Swedish Agricultural University - SLU; Copenhagen University; University of Life Sciences in Vienna - BOKU; Wageningen University; Hohenheim University; Prague Agricultural University).

The new campus of WULS-SGGW is located in Ursynów district. The campus is spread on 200,000 m², and includes facilities such as student dormitories, facilities such as the Sport Center (sport halls, swimming pool), SGGW IKAR Hotel, Main Library, the Crystal Auditorium (conference hall), where most celebrated academic events take place and the Palace of Julian Ursyn Niemcewicz with Rector’s offices.

Faculty of Veterinary Medicine

The Faculty of Veterinary Medicine was established in 1816 and since then has provided education, research and development, veterinary services and many other activities. Faculty is the leading veterinary faculty in Poland with modern large and small animal clinics, well-equipped laboratories in basic and clinical veterinary sciences. There are approx. 150 members of academic/teaching staff. Each year 260 students are accepted at the Veterinary Faculty, while the total number of Faculty’s students is app. 1400. Research and teaching are perfectly balanced. All academic staff members spent their post-doctorates in high-rank veterinary, animal science or biotechnology universities/research institutions in and Europe, Asia and North America. Results of their research promptly enrich and update the scholastic education of the SGGW students.

The WULS-SGGW veterinary program is accredited by the Polish Accreditation Committee (PKA) and the European Association of Establishments for Veterinary Education (EAEVE).

Veterinary Medicine – International Studies

Since the academic year 2007/8, the Faculty of Veterinary Medicine offers a veterinary medicine program in English, dedicated to international students (present enrollment is around 260 students). The graduates are awarded with internationally recognized diploma (Dyplom Lekarza Weterynarii/Diploma of Veterinary Surgeon). Up to now over 100 Veterinary Surgeons graduated WULS-SGGW Veterinary Medicine – International Studies.
According to EU regulations, graduates are able to practice legally in the European Community member countries and WULS-SGGW gives graduates all the necessary tools and practical experience to enter the veterinary profession with confidence.

The Veterinary Medicine – International Studies program at WULS-SGGW consists of 119 mandatory and elective modules and takes 5.5 years. Each academic year begins in October and finishes in June. The students receive the Veterinary Surgeon diploma after successfully passing all exams (accumulating at least 330 ECTS[1]). Each academic year is divided into two semesters, with winter and summer breaks. The program is rigorous, with almost 5500 hours of didactic activities offered (400-700 hours per semester). The program offers 299 ECTS from mandatory and 52 ECTS from elective modules. Students who exhibit academic excellence may participate in a research project, which covers additional 15 ECTS.

The Examination System

- There are 4 examination sessions: winter session – 2 weeks at the end of January/beginning of February, winter retake session (ca. 1 week) before the beginning of summer semester in February, summer session in June (2 weeks), autumn retake session in September before the beginning of the new academic year (2 weeks).
- Various forms of examination: oral, written (test and open questions) test the students’ knowledge. In case of clinical subjects practical and clinical examination is always a part of the exam.

For more information regarding our program, please visit our website.

Predisposition to work as a Veterinary Surgeon

To be a Veterinary Surgeon is a dream of many of you. However, it should be known that this is a very demanding profession. Already during studies, the future veterinary surgeons are affected by stress, time pressure and at the same time must exhibit empathy. This is an integral part of this profession. Furthermore, physical fitness is necessary in your daily work with animals.

Remember - Veterinary Surgeon takes responsibility for life every day. Please, think about it before making a decision to study veterinary.

Any health disability may influence and endanger not only your own safety but also the lives of others.

Entry requirements for the 5.5 years program at WULS-SGGW:

1. Certificate or other document, issued by secondary school, allowing access to higher education system (e.g. A levels, Baccalaureate, matura) – called in the Infopack High school diploma.
2. Passed entrance exam (details below).

Entry requirements for applicants with an academic background:

Applicants with Bachelor of Science (BSc)/Master of Science (MSc) diploma in Life Sciences may be exempt from the entrance exam. Exemption from certain modules may also be granted. The decision is made by the Dean and is based on the official grades transcript and syllabuses of relevant courses from your previous degree.
Application procedure and required documents

Up to Entrance exam

1. Meeting with an IMS representative (in person or on Skype).
2. Application fee (185/215 Euros) receipt and supporting documents verified by our representative.
3. Signing up and scheduling the entrance exam with the IMS representative.
4. Online Preparation Course (optional).
5. Complete application form. (Use only capital letters to fill in the form. Your personal details should be in accordance with your passport).
6. Copy of passport by email.

At the Entrance Exam

1. ID/passport.
2. Application fee payment proof.

After Entrance exam

Originals to send by post to IMS office in Slovakia:
1. High school diploma with Apostille in English, or translated into English or Polish by sworn translator.
   • For students from outside the EU – nostrification of the high school diploma may be required (see details on page 9).
2. 2 Photos.
4. Certificate of tetanus vaccination - in English (or certified translation into English or Polish).
5. Proof of academic degree -BSc, MSc with academic records (if applies).

Scans to send by email to IMS:
1. High school diploma with Apostille in English, or translated into English or Polish by sworn translator.
2. Nostrification of documents (if applies).
3. Housing form.
4. Visa or residence permit.
5. Proof of passing the entrance exam – the Acceptance letter from WULS-SGGW (or proof of exemption from the entrance exam).
6. Proof of registration fee payment (650 Euros).
7. CV.
8. Medical insurance coverage for studying in Poland.
A few important notes regarding enrollment:

- After receiving the Acceptance Letter form WULS-SGGW, please confirm your decision to enroll by August 15th 2017. In order to do this, send an e-mail to IMS: info@ims-medstudy.com and to WULS-SGGW: fvm@sggw.pl declaring your will to enroll to WULS-SGGW. Attach also the confirmation of registration fee payment.

  Register in the University's online system – Recform. All instructions will be sent to you via e-mail by the University staff after the candidate fulfills the above mentioned condition. **The registration in Recform is mandatory.**

- The University accepts students on a first-come first-serve basis. The number of places is limited. An applicant who will not pay the €650 on time will enter the waiting list and his/her admission may not be guaranteed.

- An applicant who will not send the documents on time will have to pay an extra cost for the delay.

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**All documents must be in English (Polish translation may by required for nostrification process).**

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Applicants who do not hear from IMS within a week, can assume that their applications are incomplete. In case of any questions, please contact the IMS local representative or email us at: info@ims-medstudy.com.

**Our Global Representatives**

All international veterinary medicine course applications to WULS-SGGW are handled through IMS. IMS is committed to ensure that our students around the world get access to appropriate higher education guidance and support.

IMS currently has representatives in the following countries: Ireland, England, Sweden, Norway, Denmark, Finland, Greece, India, Israel, France, Germany and Nigeria.

Candidates from Scandinavian countries please contact:
Arne Lundemo: arne.lundemo@sonans.no

Candidates from Ireland and UK please contact:
Guy Flouch: guy@eunicas.com

Candidates from Germany and Austria please contact:
Kai Schirdewahn: ims@finde-communications.com

Candidates from Israel please contact:
Chen Goldwits: limudim@ims-medstudy.com

The list of our representatives across the globe can be found on our [website](http://www.sggw.pl/en/).

**In case there is no local IMS representative in your country, please contact our office directly at: info@ims-medstudy.com and send complete applications by post to Katarina Szikhartová at our office in Bratislava:**
Please do not send any documents directly to the University.

Application status
Passing the entrance exam in Biology and Chemistry provides the applicants with provisional acceptance into WULS-SGGW. This means that the admission will be fully completed after providing all required documents. Please see the checklist of all required documents on page 19.

Entrance Exams
WULS-SGGW entrance exams are designed to demonstrate student’s knowledge in biology and chemistry on high school level and his/her understanding of English. The exam is in English and consists of single choice questions. During the exam you are allowed to use: a calculator (not on the cellphone), an English to English Thesaurus and the periodic table. The periodic table will be given to you by a person in charge of the exam. Use of cell phones is forbidden during the entire exam (including the calculator function).

Exams are scheduled and monitored by IMS representatives. Applicants have up to 2 hours to complete the exam. A list of exam topics along with sample questions can be found on our website.

Entrance exams are held throughout the world and at the University itself. Dates and locations of exams are updated on the IMS website regularly click here. Completed exam sheets are sent by IMS directly to WULS-SGGW for evaluation. Applicants are notified about the result by email within 2 working days following the exam. Applicants who fail the entrance exam may apply for a special permission to retake it. If there are places available, the retake may be scheduled not earlier then 30 days after the day of the failed exam.

Online Preparation Course in English
In order to best prepare the applicants for the entrance exam the IMS has designed an Online Preparation Course to help students master basic concepts in Life Sciences, focusing on the fields of Chemistry and Biology. This instructive, effective and intensive training course has proven results. Based on gathered data, students who took the preparation course achieved higher test scores. The course is also a great tool to succeed in your first year of studies, in subjects related to biology and chemistry.
During the online course, students may address expert teachers with questions or comments through our website. Once registered, each student will receive a personal username and password to log in.
Registration to the Online Preparation Course
Preparation course fee – € 750 Euros.
Students who register for the online preparation course, receive a discount on application fee, and should pay € 150 instead of € 185.
Students can sign up for the preparation course on the IMS website.

Legalization of application documents (Apostille and Nostrification).
Apostille on your high school diploma.
An Apostille is an additional form of authentication required for international acceptance of important documents. All students are obliged to get an Apostille stamp on their high school diploma.
Please click here, for more information concerning the apostille.
Each country that has signed the Hague Convention has a dedicated office for the process of obtaining the Apostille. In order to check if your country is a part of this convention, please click here.
If your country hasn’t signed the Hague Convention, you must go to the Polish Embassy in your country with your high school diploma in order for it to be legalized.

Students who will not receive their high school certificates until the beginning of the program, will need to submit a certificate from their high school confirming their status of a graduate and possibility to access the higher education system. The certificate should include also an information on the date of issuing the official diploma.

Nostrification of high school diploma is NOT required for:
1. Certificates or other documents issued by schools operating in educational systems of EU, OECD or EFTA members, which allow access to higher education institutions in those countries (at present: Australia, Austria, Belgium, Bulgaria, Chile, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Greece, Spain, the Netherlands, Ireland, Iceland, Israel, Japan, Canada, South Korea, Lichtenstein, Lithuania, Luxembourg, Latvia, Malta, Mexico, Germany, Norway, New Zealand, Portugal, Romania, Slovakia, Slovenia, Switzerland, Sweden, Turkey, USA, Hungary, Great Britain, Italy).
2. IB diplomas (International Baccalaureate) issued by International Baccalaureate Organization in Geneva.
3. EB diplomas (European Baccalaureate) issued by European Schools in accordance with the Convention drawn up in Luxembourg on 21 June 1994.
4. Certificates issued in countries with which Poland has signed bilateral agreements concerning the recognition of education (certificates issued under the agreements which have expired will still be recognized on the basis of those agreements).

The countries that are not listed must follow the instructions on this link.
Attention: All high school diplomas must be originals with Apostille, or their duplicates. Duplicate is a document issued in case of a loss of the original, NOT a copy of the certificate testified by the public notary.

**Visa Requirements**

NON-EU Residents only:
Students from outside the EU CANNOT ENTER and BEGIN their studies with a 3 months tourist visa.

They must apply for a temporary 1 year student visa before they come to Poland. The application must be submitted to the Polish Embassy or Consulate in the student’s home country. Please, check the Embassy’s/Consulate’s regulations and the processing time. The current addresses of Polish Embassies or Consulates (Polish Missions Abroad) can be found here. It is also necessary for all students to prolong their legal residency in Poland at least 50 days before the first visa expires.

Documents required for legalization of residence in Poland are: basic medical international insurance, 4 pictures (visa photos), proof of €4000 in student’s personal bank account, proof/receipt of tuition fee payment for one academic year (€7600), residence legalization registration fee of €100 EUR (annual payment) and certificate from WULS-SGGW confirming student status. All documents must be submitted in Polish. Mind that these requirements may change. Please do not treat this information as final. For updated details see: www.migrant.info.pl.

EU-Residents do not need a visa - only a temporary residence permit.
Registration for a temporary residence permit will take place after coming to Poland.

**Medical care**

Please always check current information about regulations of medical care in Poland at the Polish Embassy/Consulate in your country, or on the website of the Polish Ministry for Foreign Affairs, and on the website of the National Health Fund (Narodowy Fundusz Zdrowia).

**Health Insurance**

International students must have health insurance coverage within the Polish Republic in order to be admitted to WULS-SGGW as well as to obtain the temporary residency permit.

Medical insurance is mandatory for all students throughout the whole duration of studies.

Applicants from the European Union (EU), European Economic Area (EEA) and Switzerland:

Free or reduced-cost necessary medical treatment is available on the basis of a valid European Health Insurance Card (EHIC). The EHIC gives access to state-provided medical treatment. The scheme gives no entitlement to medical repatriation costs, nor does it cover ongoing illnesses of a non-urgent nature. Note that the EHIC replaces the Form E111, which is no longer valid.

EU-Residents should obtain a general health insurance policy for students studying abroad.
We recommend the medical support offered by well-developed private clinics. For this, you should ensure that your insurance covers costs and invoices from private clinics abroad. Health insurance, personal accident coverage and liability insurance are required for the whole period of study in Poland.

**Proof of the insurance is necessary for the registration at WULS-SGGW.**

### Other nationalities:
IMS can assist in finding basic health insurance, either in their home country or in Poland. More information can be obtained from the Polish Embassy or Consulate in your country. **Note:** please make sure your insurance covers hospitalization in the EU.

### Fees and Deadlines

1. **Application – €185 for early application/€215 for late application**
   - Completed applications must be provided to IMS until the deadline to be considered for admission. It is the duty of the student to make sure all documents have reached IMS.
   - Only complete applications will be processed.
   - Applications received without a proof of Application Fee Payment or after the deadline will not be processed for admission.

2. **Registration – €650**
   - The registration fee is a one-time fee and should be paid after receiving the Acceptance Letter from WULS-SGGW, in order to secure your place at the University.

3. **Tuition – €7600**
   - Tuition is calculated per academic year and covers the cost of education only.
   - WULS-SGGW’s tuition fee for academic year in which applicant will be admitted is fixed for all years of the study.
   - Details about the tuition fee and the payments’ deadlines are included in the Agreement on Terms of Service (Agreement between the student and the University that student signs on the first day of studies).

Please see Appendix for all payments instructions and bank details.

### Cost of Living

Poland entered the European Union in 2004, and yet students can enjoy a comfortable life at student friendly prices, with many discounts available.

The Polish zloty (PLN) is tied to the Euro (€); In November 2016 the average exchange rate was 4.4 PLN to 1 EUR, fluctuation is limited to ±10%. Below is a table of estimated monthly costs.
<table>
<thead>
<tr>
<th>Costs per month</th>
<th>€</th>
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<tr>
<td>Accommodation in student dorm</td>
<td>€110</td>
</tr>
<tr>
<td>Food and drinks (student canteen)</td>
<td>€300</td>
</tr>
<tr>
<td>Other</td>
<td>€30</td>
</tr>
<tr>
<td>Total costs per month*</td>
<td>€440</td>
</tr>
</tbody>
</table>

*Excluding clothing and leisure.

Purchasing academic books is a cost of ca. 300 € per year.

**Housing**

The University offers a self-catered accommodation for the students in the University’s dormitories. Accommodation is provided in double rooms (max 2 people per bedroom) for around €110 per month (price includes costs of water, heating, electricity and internet connection). The dormitories are located on the WULS-SGGW campus, a walking distance from the Faculty of Veterinary Medicine and sport facilities. In the dormitories, there is a central kitchen/dining room for your use. Internet at the dormitory is wired – an Ethernet cable is required.

Renting an apartment in the city would cost around €300-€700 per month (excluding costs of electricity, gas, phone, cable TV, and internet), however, it is strongly advised to live on WULS-SGGW campus for the first semester.

The University guarantees accommodation provided that the housing form is sent to University before June 30th 2017. After this date we cannot guarantee a place in the dormitory.

First year students are accommodated in “Dendryt” dormitory. The address is: DS „Dendryt”, Nowoursynowska 161d Str., 02-787 Warsaw, Ursynów district. Telephone: +48 22 59-330-41.

You can look up dormitory photo gallery by clicking here.

First year students are able to check-in in the dormitory one week before the beginning of the academic year. The dormitory’s management works everyday 8 AM – 4 PM. If you intend to arrive after 4 PM you need to email dormitory management (Mrs. Ewa Cieplak zds4@sggw.pl) in advanced to inform about the time of your arrival. This will guarantee that the keys to your room and the bedding are prepared for you.

**DORMITORIES (BUT NOT THE ROOMS) ARE CO-EDUCATIONAL. PETS ARE NOT ALLOWED IN THE DORMITORIES.**
Leisure

Having fun in Warsaw is cheap! Typical costs: Movie ticket: 30 PLN (€7); Theatre/opera ticket: 60-140 PLN (€14–32); Museum entrance fee: 8-20 PLN (€2–5); Swimming pool: 10 PLN/hour (€2.50); Tennis: 100 PLN/hour (€25); Fitness: 40 PLN (€10); Horse riding 30-130 PLN/hour (€7–35).

The University' sports facilities on campus offer a variety of activities in prices attractive for students. Those include: a swimming pool, tennis, volleyball, football, basketball, aerobics, fitness center and sauna right next to the Faculty of Veterinary Medicine buildings! A horse riding school is located 50m from the Faculty Horse Clinic in Wolica (ca. 2 km from WULS-SGGW campus).

You can also join the Cumann Warszawa GAA Gaelic football team, where many international students play.

Our campus has a relaxed atmosphere and has many paths for bicycles and roller skaters all around. **Warsaw Bike Rental System** – The Veturilo cycle hire scheme has been set up around the WULS-SGGW campus – bikes can be rented from stands outside the Limba dormitory and the Sports Center. A small joining fee is required, while the actual cost of hiring a bike is determined by the length (time) of hire.

Travel expenses

It will vary depending on where a student comes from and how often he intends to travel home. The method of transport: plane, rail or bus—will also have an impact on overall cost. We recommend the following websites to help you price out your travel costs:

- **Cheap flights - WizzAir, Ryanair:** [www.wizzair.com](http://www.wizzair.com) or [www.ryanair.com](http://www.ryanair.com)
- **LOT Polish Airlines:** [http://www.lot.com/](http://www.lot.com/)
- **Eurolines long distance bus:** [www.eurolines.com](http://www.eurolines.com)
- **National Polish Railway PKP:** [http://rozklad.pkp.pl/bin/query.exe/en](http://rozklad.pkp.pl/bin/query.exe/en)

Arrival at Warsaw

By airplane:

**Frederic Chopin** (Okęcie) International Airport is situated about 8 km from the WULS-SGGW campus. WULS-SGGW has a direct connection with the airport by bus line 148 – the ticket (bilet normalny: 4.40 PLN = €1) must be bought before getting on the bus. The taxi fee to the campus is approximately 46 PLN (€10).

International flight arrival information at Chopin airport tel.: +48 22 650 42 20

Cheap flights such as **WizzAir** and **Ryanair** fly to Warsaw Modlin Airport. This airport is located around 60 km away from University’s campus and there are no direct transport links to the southern part of Warsaw – the Ursynów district and the WULS-SGGW campus. There are a few options to get to the center of Warsaw, though: taxi (expect to pay €60 for Modlin – WULS-SGGW campus); train (take shuttle-bus from Modlin Airport to Modlin train station and then train “Pociągi Kolei Mazowieckich” that connects Modlin to Warszawa Centralna or Warszawa Gdańska – the journey takes app. 45 min. and
By train and bus:
Both trains and buses arrive at Warsaw Main Station (Warszawa Centralna). For information, see Eurolines for bus and the Polish National Railway – PKP for train information. Once at the station there is a good network of public transport available. A single ticket for public transport costs 4.40 PLN (€1) and you can buy at any kiosk or ticket machine. This ticket is valid for 75 min. journey on bus, tram, metro, including combined links. For longer journeys it is advised to buy a 24 hour ticket (15 PLN/€4). The best way to reach the Campus is by metro: choose M1 line, KABATY direction and get off at STOKŁOSY station (ca. 20 min) for the nearest metro station to the Faculty, and for the nearest metro station to Dendryt dormitory get off at URSYNÓW station. Student card (which students receive the beginning of the academic year) guarantees a good discount on the price of tickets.

For further information about public transport in Warsaw see this website.

Shopping
Close to the dormitory you can find:
- E. Leclerc – supermarket open 8 am – 10 pm (10 min walk from dormitory)
- TESCO – supermarket open 24h (opposite Metro Kabaty - 3 metro stations from Stoklosy station)
- Auchan – supermarket open 8 am – 10 pm (15 min. by bus from campus)
- IKEA – bus from Centrum (IKEA Janki is the closest IKEA store to campus)
- Złote Tarasy – popular mall opposite Warszawa Centralna train station
- Multikino– multiplex cinema (1 metro station – Imielin)

What to bring with you
Bedding (sheets and blankets) will be provided for every student living in the dormitories. We suggest bringing some basic kitchenware from home, e.g. cutlery, your favorite mug, towels, and anything to make your room feel like home. All kitchenware items can be bought in the shopping centers.

Academic Services
Library
The University’s main library is situated on campus. Students have free access to all computer services including the internet and free Wi-Fi. The Library is closed during August.
Address: The Władysław Grabski Library, 166 Nowoursynowska Str., 02-787 Warsaw
Phone: +48 22 59 35777
www.bg.sggw.pl (website in Polish)
Veterinary Reading Room
The Faculty of Veterinary Medicine has its own small reading room in building 24. It has many books and journals on veterinary medicine and life sciences, including all books necessary for the program in Polish and English. The reading room offers free Wi-Fi.

Academic books
Within first month of studies the Faculty organizes an exhibition of academic books where books can be purchased with a 10% discount.

University Medical Clinic
Our students have access to free medical health care in the University’s clinic. English speaking general medicine doctors are available. The Health Clinic is open Monday to Friday (8 am – 6 pm). For free healthcare student must present the EHIC health card or proof of non-EU medical coverage. The Health Clinic is located in the same building as Limba dormitory.
Address: 161 Nowoursynowska St., 02-787 Warsaw
Phone: +48 22 5931430

University training center
The Marymont Training and Leisure Center in Kościelisko-Kiry is situated at the foot of the Tatra Mountains (south of Poland) at the gateway to the famous Kościeliska Valley. The Center may accommodate up to 70 guests in spacious rooms and high standard apartments. Accommodation prices are friendly for our students.
Address: Kiry 1, 34-511 Kościelisko, Poland, Phone: +48 18 2070377, E-mail: recepcja_kiry@sggw.pl
General advices from current students and Faculty’s graduates:

- **For the bus, metro and tram**, buy a ticket before getting on, either at the ticket machine or kiosk. The ticket can be used for all three means of transport, and needs to be validated on the bus/tram or at the metro gates.

- **Confirm the price for a taxi before departing** - the average price from Chopin airport to campus is 50 PLN – only use taxis from the taxi rank outside the arrivals terminal building – DO NOT accept fares from taxi drivers standing in the arrivals building.

- **When you arrive on campus, go to dormitory straight away** – Dormitory’s name is: Dendryt. The address is: Nowoursynowska 161 Str., Campus SGGW, Ursynów, Warsaw. Most taxi drivers recognize this address.

- **Email at: zds4@sggw.pl** - to inform the dormitory about the date and time of your arrival at SGGW - if you come late, you may not be able to get the keys to your room and the bedding for the first night of your stay.

- **If you have previous academic background and you are looking to get exemptions, please make sure you have an European diploma transcript and the syllabus of all of your courses.**

- **Bring a spare passport photo** with you, just in case it is required.

- **Bring an Ethernet cable** with you, as they are not provided (although you can buy them in the supermarket).

- **Bring appropriate winter clothing** as the weather is unpredictable compared to some countries – the winters in Poland get very snowy and cold!

- **Bring bedding/fitted sheets** as only non-fitted sheets are provided (which are too short for the bed).

- **Before you buy textbooks** for your courses, ask a current student which are vital and which are optional.

- **Jaywalking and drinking alcohol** on the street results in an on-the-spot fine by the police.
APPENDIX

Payment Instructions #1

All payments have to be done through IMS (the WULS-SGGW partner regarding students’ recruitment and support).

Application Fee (includes: Application Processing Fee and Entrance Exam Fee)

Early Admissions: €185 - January 1, 2017 – May 20th, 2017
Late Admissions: €215 - June 1, 2017 - July 20th, 2017

*Applicants who wish to apply for two universities can pay a reduced combined application fee of €195 for the early admission or €225 for the late admission.

Registration Fee - €650
IMS accepts registration fees until August 20th 2017.

IMS bank details for payments of registration and application fees:
Account owner: International Medicine Studies, s.r.o., Mlynské Nivy 73, 821 05 Bratislava – mestská časť Ružinov.
Euro Account No.: 2922815272
Bank Code: 1100
IBAN CODE: SK70 1100 0000 0029 2281 5272
SWIFT: TATRSKBX
Payment Instructions #2

Tuition Fee
Tuition Fee per year: €7600

Tuition Deadlines:

**€ 4,600** for Winter semester – **due September 1st, 2017**
**€ 3,000** for Summer semester – **due February 1st, 2018**

Account owner: International Medicine Studies, s.r.o., Mlynské Nivy 73, 821 05 Bratislava – mestská časť Ružinov.
EUR Account No.: 2922815766
Bank Code: 1100
IBAN Code: SK21 1100 0000 0029 2281 5766
SWIFT: TATRSKBX
Bank details: Tatra banka, a.s., Hodzovo nam. 3, 81106 Bratislava, Slovakia

A few important notes regarding all fees:
*The tuition fee can be paid in one installment for the whole academic year or in two installments for each semester separately. All other payments should be paid by one installment.
*The payments listed above should be made by bank transfer before the indicated deadline, in Euro currency.
*Transfer fees must be carried by the sender, not by the beneficiary.
*Fee Transfer Form should be submitted along with every payment to IMS, either by e-mail to: info@ims-medstudy.com or by post to headquarters in Slovakia. The applicant’s full name must appear on the fee transfer form.

Costs of the repetition of modules:
Students repeating 1 or 2 modules will pay a relative amount – to be decided by the faculty.
Students repeating 3 or more modules pay full semester fee.

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1 The university and IMS keep the right to change the tuition terms from year to year.
## Documents checklist

**Please enclose checklist with full application**

It is the duty of the students to make sure all of their documents reached IMS.
To download the application documents [click here.](#)

Please use only capital letters to fill in the forms, and make sure your personal details are in accordance with your passport/ID.

<table>
<thead>
<tr>
<th>Before the entrance exam</th>
<th>After passing the entrance exam</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Copy by email</strong></td>
<td><strong>Original by post</strong></td>
</tr>
<tr>
<td>Complete application form</td>
<td>High school diploma with Apostille – (in English or translated to English or Polish) or a certificate from high school confirming the status of a graduate and possibility to access the higher education system</td>
</tr>
<tr>
<td>Nostrification of High school diploma (if applies)</td>
<td>Nostrification of High school diploma (if applies)</td>
</tr>
<tr>
<td>Copy of passport</td>
<td>Housing form</td>
</tr>
<tr>
<td>Proof of payment of application fee</td>
<td>Visa or residence permit</td>
</tr>
<tr>
<td>Proof of passing the entrance exam (or proof of exemption)</td>
<td>Certificate of tetanus vaccination - in Polish or legally certified duplicate in English - with name and handwritten signature of doctor</td>
</tr>
<tr>
<td>Proof of payment of registration fee (650 Euros)</td>
<td>Medical Report Form (in English or translated to English or Polish) issued by medical doctor</td>
</tr>
<tr>
<td>CV</td>
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<tr>
<td>Medical insurance coverage for studying in Poland</td>
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